The Latest CUNY HRPP Updates

I am a faculty member and I am collaborating with a faculty member from a non-CUNY institution, what do I need to know?

Collaborative Research with Non-CUNY Sites

CUNY UI-IRB review and approval is required for all non-exempt human subjects research activities for which CUNY affiliated individuals obtain:
1) data about the subjects through intervention or interaction;
2) identifiable private information about the subjects; or
3) informed consent of human subjects for the research.

PI Responsibilities for initial IRB application form for all collaborative research

PI must provide the following information in the IRB application:
• Identify all collaborating sites and their respective PI’s
• Describe CUNY’s role in the research
• Describe each non-CUNY site’s role in the research

PI Responsibilities for initial IRB Application form for federally funded collaborative research where CUNY is the prime awardee and/or coordinating center

PI must include the following with their IRB submission:
• Initial Review: Provide a written assurance in the IRB application that the PI will maintain in their records documentation of current IRB approval and IRB approved consent documents from the designated IRB of the prime awardee and/or coordinating center
• Initial AND Continuing Review: Attach the current IRB approval from the designated IRB of the prime awardee and/or coordinating center to the submission package

PI Responsibilities for initial IRB application form for non-federally funded collaborative research where CUNY PI is the lead PI For non-exempt non-federally funded human subjects research:

PI must include in the IRB application a written assurance that the PI will maintain in their records one of the following:
• For collaborating sites with a designated IRB, documentation of current IRB approval and IRB approved consent documents from the designated IRB of all collaborating sites engaged in human subjects research
• For collaborating sites that do not have a designated IRB, documentation of appropriate permission/authorization from the responsible institutional authority.

Additional information can be found at: [http://cuny.edu/research/compliance/human-subjects-research-1/hrpp-policies-procedures.html](http://cuny.edu/research/compliance/human-subjects-research-1/hrpp-policies-procedures.html)

I’m interested in using a raffle, drawing, or other game of chance as a form of compensation for my human subjects research, what do I need to know?

Raffles, drawings and other games of chance are highly regulated in New York. Pursuant
6. The drawing cannot be advertised by means addressed to the general public, including newspapers, radio, TV, posters, or flyers.

    *If a raffle or drawing is done in conjunction with a survey or other research that will be conducted in one or more locations outside of New York State, or will be conducted over the Internet and open to participants located outside of New York State, the raffle must comply with the games of chance laws of each of those locations. In these situations, in addition to complying with the requirements of New York law described above, the PI must also confirm in writing to the IRB that the raffle complies with the applicable laws of each of the non-New York research locations, including any foreign locations.*

**IRB Net Training:**
Go to:  
[http://irbnetresources.org/tresources/training.html](http://irbnetresources.org/tresources/training.html)
User Name: cuny  
Password: resources

Angela Cartmell is willing to set up an appointment in my office with anyone who would like assistance going through their first submission.  
718-982-3867, angela.cartmell@csi.cuny.edu

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**IMPORTANT CONTACTS**

**HRPP coordinator CSI** –  
Angela Cartmell, 718-982-3867, angela.cartmell@csi.cuny.edu

**CSI HRPP Website:**  
[http://www.library.csi.cuny.edu/~irb/](http://www.library.csi.cuny.edu/~irb/)

**CUNY Central/HRPP website:**  
[http://cuny.edu/research/compliance/human-subjects-research-1.html](http://cuny.edu/research/compliance/human-subjects-research-1.html)

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**Research Related Non-CUNY Events**

**PRIM&R 2013 Institutional Animal Care and Use Committee Conference**

Public Responsibility in Medicine and Research (PRIM&R) will be hosting their 2013 Institutional Animal Care and Use Committee (IACUC) Conference in Baltimore, MD March 18th – 19th 2013(pre-conference courses on the 6th & 7th)

For more information, please visit:  

**PRIM&R 2013 Advancing Ethical Research Conference**

Public Responsibility in Medicine and Research (PRIM&R) will be hosting their 2013 Advancing Ethical Research (AER) Conference in Boston, MA in November, from the 7th – 9th (pre-conference courses on the 6th)

For more information, please visit:  

**Did you know…?**

*IRB Net is the only means of submission of IRB related paperwork at CUNY CUNY HRPP Offices and the UI-IRB no longer utilizes IRB Manager nor do they accept paper submissions.*

**IRB Events**

*Want Introductory IRB Training, IRB Manager, or Topic Specific Training? The CSI IRB staff and/or members are available to provide group or individual training, concise or comprehensive, depending on your needs. Contact: Angela Cartmell, Angela.Cartmell@csi.cuny.edu or 718-982-3867.*