Cinema 390 students are required to write a paper about their internships. The paper guidelines follow:

3 credit internship - 5-7 page paper  
4 credit internship - 8:10 page paper

The paper must be typed, double-spaced, with 12 pt. font and ½ inch margins.

FINAL PAPER IS DUE: ________________________________

NO LATE PAPERS ACCEPTED  
(You may turn your paper in early if desired)

Students must also complete a daily journal of activities at the internship site. This is to be turned in with the final paper.

INTERNSHIP: As an intern you are representing the Cinema Studies Program of the Department of Media Culture, and the College of Staten Island. Act accordingly; learn the codes of professionalism at your site, and abide by them. This will be key in writing your paper. If you have any questions about protocol, let us know. This is a great opportunity, one that will help in building your resume and your career. Therefore, it is crucial to take advantage of the internship experience in the best way possible. **You are expected to be a PARTICIPANT-OBSERVER and your paper should address these positions. Therefore, your final paper is both descriptive and analytical. Do not hand in a journal that only relays your work experience.**

**FINAL PAPER - address the following questions:**

1. What is the management style used at the site? Specifically, how is the internship program managed, and what is the role of the program within the larger organization?

2. What sort of skills were you taught? How often were you able to participate in the actual works of the site?

3. Did you find that management and staff included you during production?

4. What elements of production did you find most useful and do you think you may pursue further?

5. Address your overall experience in terms of what opportunities the internship facilitated for your future career goals.
Supervisor's Letter

Please request that your supervisor submit a confidential letter that reviews and assesses your work during your internship. That letter may be emailed directly to me: David.Gerstner@csi.cuny.edu